

## Change of Account Information 更改帳戶資料

This form can be used by existing account holders only. Please complete this form in block capitals. If you need any assistance, please call CACEIS Hong Kong Trust Company Ltd at (852) 3742 3110 or email to [client\\_service\\_hk@caceis.com](mailto:client_service_hk@caceis.com)  
本表格只供現有客戶使用。請以正楷填寫有關資料。如有查詢，請致電東方匯理香港信託有限公司 (852) 3742 3110 或電郵至 [client\\_service\\_hk@caceis.com](mailto:client_service_hk@caceis.com)

First Holder 第一持有人 \_\_\_\_\_  
Second Holder 第二持有人 \_\_\_\_\_  
Client A/C No. 客戶帳戶號碼 \_\_\_\_\_  
Contact Tel 聯絡電話 \_\_\_\_\_

With effect from \_\_\_\_\_, please change my/our information as below:  
請於 \_\_\_\_\_(DD 日)\_\_\_\_\_(MM 月)\_\_\_\_\_(YY 年) 起，將本人/我們的帳戶的資料變更如下：

### I. Change of Address 更改地址

Residential (for individual clients)/ Registered Address  
(for corporate clients) 住宅 (個人客戶)/註冊地址(公司客戶)

Permanent Address 永久地址

_____	_____
_____	_____
_____	_____
_____	_____

**Note 註:** 1. Please enclose certified true copy of address proof such as utility bills or bank statements of account holder(s) which has been issued in the recent 3 months for the above change.  
請附上持有人最近三個月之公共事業繳費單或銀行月結單之地址證明核證副本。  
2. No P.O. box address will be accepted.  
本公司不接受郵政信箱地址。

### II. Change of contact information 更改聯絡資料

Home Tel 住宅電話 \_\_\_\_\_  
Office Tel 公司電話 \_\_\_\_\_  
Mobile Phone 流動電話 \_\_\_\_\_  
Email 電子郵箱 \_\_\_\_\_

### Signature(s) of Account Holder (s) 帳戶持有人簽署

I/We hereby confirm that the information contained in this change request form is true, complete and accurate.  
本人/吾等確認以上所有資料正確無誤。

I/We hereby confirm that I/We have read the Personal Information Collection Statement on the back of this form.  
本人/吾等確認已閱讀在本表格後頁之提供服務方面的收集個人資料聲明。

First Holder 第一持有人 \_\_\_\_\_  
Second Holder 第二持有人 \_\_\_\_\_  
Company Chop (if applicable) 公司蓋章 (如適用) \_\_\_\_\_  
Date 日期 \_\_\_\_\_

### Remarks

- All holders must sign the request unless you have granted Amundi Hong Kong Limited, or any of its affiliates and/ or their delegates or sub-delegates authority to act upon instructions of any one of the joint holders. A corporation should affix its common seal and sign under the hand of a duly authorized official.
- Signature must be the same as the signatory (s) in the Investment Funds Application Form.
- The change will only be effected upon receipt of this signed original except for the change on item 2.

### 備註

- 除非所有基金戶口持有人已授權基金之東方匯理資產管理香港有限公司或其聯營公司及/或其代表或次代表可根據其中任何一名持有人的指示進行有關之交易，所有聯名戶口持有人必須簽署有關之交易指示。公司戶口須蓋上公司印鑑及由該公司授權之人士簽署。
- 簽署須與基金申請表內之簽署相符。
- 除項目 2 的更改外，所有更改均以收取簽署之正本為有效。

**Personal Information Collection Statement relating to the Personal Data (Privacy) Ordinance, as amended (the “Ordinance”)**

Amundi Hong Kong Limited (“Amundi HK”) is committed to maintaining your personal data in accordance with the requirements of the Ordinance and will take all reasonable steps to ensure that your personal data is kept secure against unauthorized access, loss, disclosure and destruction.

This statement clearly stipulates (I) Amundi HK’s purposes of data collection and maintenance of data, (II) the classes of persons Amundi HK can transfer personal data to, (III) your rights to access and correct your data and (IV) the framework under which Amundi HK may use your personal data for direct marketing.

Nothing in this statement shall limit your rights as a data subject under the Ordinance.

**I. Purposes of data collection and maintenance of data**

- (a) From time to time, it is necessary for clients and various other individuals (“Data Subject(s)”) to supply Amundi HK with data in connection with (i) various matters such as account opening or continuation of relationship, (ii) provision of services to Data Subject(s) and/or (iii) compliance with any applicable law, regulation or guideline issued by any regulatory body or authority.
- (b) Failure to supply such data may result in Amundi HK being unable to open an account or continue with the provision of services to clients.
- (c) The purposes for which data related to Data Subject(s) may be used will vary depending on the nature of the Data Subject(s)’ relationship with Amundi HK. Information provided shall be held by Amundi HK or any of its affiliates and/or their delegates or sub-delegates as data processors, as appropriate, and used for any of the following purposes:
- (i) processing applications for accounts and services;
  - (ii) provision of asset management, dealing and advisory services and daily operation of the accounts and services;
  - (iii) investments in other funds managed by Amundi HK or any of its affiliates;
  - (iv) designing financial services or related products for Amundi HK clients’ use;
  - (v) promotion and marketing of investment products and/or services as further contemplated under Section IV below;
  - (vi) meeting regulatory requirements of anti-money laundering and counter-terrorist financing binding on Amundi HK or any of its affiliates or their delegates or sub-delegates, or complying with any group policies, procedures or program in relation thereto;
  - (vii) complying with the disclosure obligations, requirements, arrangements binding on Amundi HK or any of its affiliates or their delegates or sub-delegates pursuant to:
    - (1) any law and/or regulation or according to any guideline or guidance given or issued by any legal, regulatory, governmental, tax, law enforcement or other authorities, or self-regulatory or industry bodies or associations of financial services providers; within or outside Hong Kong existing currently or in the future;
    - (2) any present or future contractual or other commitment with local or foreign legal, regulatory, governmental, tax, law enforcement or other authorities or self-regulatory or industry bodies or associations of financial services providers, that is assumed by or imposed on Amundi HK or any of its affiliates by reason of its financial, commercial, business or other interests or activities in or related to the jurisdiction of the relevant local or foreign legal, regulatory, governmental, tax, law enforcement or other authority, or self-regulatory or industry bodies or associations.
  - (viii) enabling an actual or proposed assignee of Amundi HK or any of its affiliates, or participant or sub-participant of the rights of Amundi HK or those of any of its affiliates in respect of the Data Subject(s), to evaluate the transaction intended to be the subject of the assignment, participation or sub-participation;
  - (ix) any other purpose directly related to the above.
- (d) Data collected may be maintained for such period of time which may be required under applicable law and as otherwise needed to fulfill the purposes set out in sub-section (c) above.

**II. Classes of persons Amundi HK can transfer personal data to**

- (e) Data held will be kept confidential but Amundi HK may provide such information to the following parties, whether inside or outside Hong Kong, for the purposes set out in sub-section (c) (i) to (ix) above:
- (i) holding company, subsidiaries and/or affiliates of Amundi HK;
  - (ii) agents, contractors, intermediaries and / or service providers of Amundi HK or any of its affiliates providing administrative services, telecommunication services, mailing services, data processing services, data storage services, information technology services, clearing and settlement services, registrar services, custodian services, share distribution services, securities and investment services and/or audit services or other services to Amundi HK in connection with the operation of its business;
  - (iii) any person under a duty of confidentiality to Amundi HK including any of its affiliates which has undertaken to keep such information confidential;
  - (iv) any person to whom Amundi HK or any of its affiliates is under an obligation or otherwise required to make disclosure under the requirements of any law binding on or applying to Amundi HK or any of its affiliates, or any disclosure under and for the purpose of any guidelines or guidance given or issued by any legal, regulatory, governmental, tax, law enforcement or other authorities, or self-regulatory or industry bodies or associations of financial services providers with which Amundi HK or any of its affiliates is expected to comply, or any disclosure pursuant to any contractual or other commitment of Amundi HK or any of its affiliates with local or foreign legal, regulatory, governmental, tax, law enforcement or other authorities, or self-regulatory or industry bodies or associations of financial services providers, all of which may be within or outside Hong Kong and may be existing currently and in the future;
  - (v) any actual or proposed assignee of Amundi HK or any of its affiliates, or participant or sub-participant or transferee of the rights of Amundi HK or those of any of its affiliates in respect of the Data Subject(s);
  - (vi) charitable or non-profit making organizations; and
  - (vii) any person or party to whom Amundi HK or its affiliates is under an obligation to make disclosure under the requirements of any law binding on Amundi HK or any of its affiliates.
- (f) Protecting your privacy is a priority to us. Your information will be held in confidence and not passed to any third party, other than as already indicated above, without your permission or unless required by law.
- (g) Within Amundi HK, access to non-public information about a client is restricted to employees who need to know the information to provide products or services to the client. Amundi HK maintains physical, electronic and procedural safeguards that protect client information.

**III. Right to access and correct personal data**

- (h) Under the Ordinance, you have the right:
- (i) to check whether Amundi HK holds data about you, and have access to such data;
  - (ii) to require Amundi HK to correct any data relating to you which is inaccurate;
  - (iii) to ascertain Amundi HK’s policies and practices in relation to data and to be informed of the kind of personal data held by Amundi HK.
- (i) In accordance with the terms of the Ordinance, Amundi HK has the right to charge a reasonable fee for the processing of any data access request.
- (j) Requests for access to data or correction of data or for information regarding policies and practices and kind of data held shall be sent to the following address:

**Data Protection Officer**  
**Amundi Hong Kong Limited**  
**901-908 One Pacific Place**  
**No. 88 Queensway, Hong Kong**

Please remember to identify yourself when writing to the Data Protection Officer.

**IV. Use of personal data by Amundi HK in direct marketing**

- (k) Amundi HK intends to use Data Subject(s) name(s), job title(s), mailing address(es), email address(es), phone number(s), fax number(s), products and services portfolio information, transaction pattern and behavior and/or financial background in marketing communication such as direct-mails, emails, and/or telephone calls in relation to the promotion and the marketing of investment products managed by and/or investment strategies or services developed by Amundi HK, its holding company, subsidiaries and/or affiliates, markets updates and invitations to events, as well as donations and contributions for charitable and/or non-profit making purposes, and Amundi HK requires the Data Subject(s)’ written consent for that purpose.
- (l) In addition to marketing itself investment products managed by and/or investment strategies or services developed by Amundi HK, its holding company, subsidiaries and/or affiliates, markets updates and invitations to events, as well as donations and contributions for charitable and/or non-profit making purposes (together hereinafter referred to as the “Services and Products”), Amundi HK also intends to provide the personal data described in sub-section (k) above to the holding company, the subsidiaries and/or the affiliates of Amundi HK for the use by them in marketing those Services and Products, and Amundi HK requires the Data Subject(s)’ written consent for that purpose.
- (m) Amundi HK may receive money or other property in return for providing the personal data to the other parties described in sub-section (l) above and, when requesting the Data Subject(s)’ written consent, Amundi HK will inform the relevant Data Subject(s) if Amundi HK will receive any money or other property in return for providing the data to such other parties.
- (n) Amundi HK may not use personal data in direct marketing as described in sub-section (k) or provide personal data for use in direct marketing as described in sub-section (l) above, unless it has received the Data Subject(s)’ relevant written consent. You may provide your consent for Amundi HK to use your personal data in direct marketing as described in sub-section (k) and/or provide your personal data to other parties for use in direct marketing as described in sub-section (l) by notifying the Marketing Department of Amundi HK, free of charge, to the following address:
- Amundi Hong Kong Limited**  
**Marketing Department**  
**901-908 One Pacific Place**  
**No. 88 Queensway, Hong Kong**
- (o) Please note that, should you decide to give your consent with respect to the use by Amundi HK of your personal data in direct marketing as described in sub-section (k) or the provision by Amundi HK of personal data for use in direct marketing as described in sub-section (l) above, you may subsequently, at any time and free of charge, request Amundi HK to cease using your personal data in direct marketing or providing your personal data for use in direct marketing, by sending such a request in writing to the Marketing Department of Amundi HK, to the address mentioned in sub-section (n) above.

### 有關已修訂的《個人資料(私隱)條例》(「條例」)的個人資料收集聲明

東方匯理資產管理香港有限公司(「東方匯理」)將按條例的規定,竭力保存閣下的個人資料,並將採取一切合理步驟,確保閣下的個人資料妥善保存,不被非法使用、遺失、披露及損毀。

本聲明清楚規定(I)東方匯理收集及保存資料的目的,(II)東方匯理可向其傳送個人資料的各類人士,(III)閣下對閣下資料的查閱和更正權利及(IV)東方匯理可據以運用閣下的個人資料進行直接促銷的框架。

本聲明任何內容並不局限閣下根據條例作為資料當事人的權利。

#### I. 收集及保存有關資料的目的

- (a) 客戶及其他人士(「資料當事人」)需要不時就(i)各項事宜例如開立帳戶,或延續關係,(ii)提供服務予資料當事人及/或(iii)遵守任何監管機構或當局發出的適用法律、規定或指引,向東方匯理提供有關的資料。
- (b) 如未能提供有關資料,可能會導致東方匯理無法為客戶開立帳戶或繼續提供服務。
- (c) 資料當事人的資料之可能用途視乎資料當事人與東方匯理的關係屬何性質而定。所提供的資料將由東方匯理或其聯營公司及/或其代表或次代表作為資料處理人(以適用者為準)持有,供下列目的之用:
- (i) 處理帳戶及有關服務的申請程序;
  - (ii) 提供資產管理、買賣及顧問服務及日常帳戶及有關服務行政運作;
  - (iii) 投資由東方匯理或其聯營公司管理之其他基金;
  - (iv) 設計金融服務或相關產品供東方匯理客戶之用;
  - (v) 宣傳推廣下文第IV節進一步說明的投資產品及/或服務;
  - (vi) 符合對東方匯理或其聯營公司或其代表或次代表具有約束力的有關反洗黑錢及打擊恐怖主義融資的監管規定,或遵守任何與此有關的集團政策、程序或計劃;
  - (vii) 履行根據下列各項對東方匯理或其聯營公司或其代表或次代表具約束力的披露責任、規定、安排:
    - (1) 香港境內或境外、目前或將來存在的任何法律及/或規定或任何由香港境內或境外、目前或將來存在的任何法律、監管、政府、稅務、執法或其他機關,或金融服務供應商的自律監管或行業組織或協會作出或發出的任何指引或指導;
    - (2) 東方匯理或其聯營公司因其位於或跟相關本地或外地的法律、監管、政府、稅務、執法或其他機關,或自律監管或行業組織或協會的司法管轄區有關的金融、商業、業務或其他利益或活動,而向該等本地或外地的法律、監管、政府、稅務、執法或其他機關,或金融服務供應商的自律監管或行業組織或協會承擔或被彼等施加的任何目前或將來的合約或其他承諾。
  - (viii) 使東方匯理或其聯營公司的實際或建議承讓人,或就東方匯理或其聯營公司對資料當事人的權利的參與人或附屬參與人評核其擬承讓、參與或附屬參與所涉交易;
  - (ix) 任何其他與上述各項直接有關的目的。
- (d) 收集所得來的資料,將按適用法律規定及其他為達成上述(c)段用途所需的時期予以保存。

#### II. 東方匯理向其傳送個人資料的各類人士

- (e) 所持有之資料將會保密,但東方匯理可能會把該等資料提供予下述的本港或海外各方,作前述(c)(i)至(ix)段列出的用途:
- (i) 東方匯理的控股公司、附屬公司及/或聯營公司;
  - (ii) 就東方匯理的業務經營向東方匯理提供行政服務、電訊服務、郵遞服務、數據處理服務、數據儲存服務、資訊科技服務、結算交收服務、登記服務、保管服務、股票分發服務、證券及投資服務及/或核數服務或其他服務的東方匯理或其聯營公司的代理人、承包商、中介人及/或服務供應商;
  - (iii) 任何對東方匯理包括其任何聯營公司負有保密責任並已承諾對有關資料保密的人士;
  - (iv) 根據對東方匯理或其聯營公司有約束力或適用於東方匯理或其聯營公司之任何法律規定,或根據並為施行由規管東方匯理或其聯營公司之任何法律、監管、政府、稅務、執法或其他機關,或金融服務供應商的自律監管或行業組織或協會作出或發出的並期望東方匯理或其聯營公司遵守的任何指引或指導,或根據東方匯理或其聯營公司向本地或外地的法律、監管、政府、稅務、執法或其他機關,或金融服務供應商的自律監管或行業組織或協會的任何合約或其他承諾(以上不論於香港境內或境外及不論目前或將來存在的),而有義務或以其他方式被要求向其披露該等資料的任何人士;
  - (v) 東方匯理或其聯營公司的任何實際或建議承讓人,或就東方匯理或其聯營公司對資料當事人的權利的參與人、附屬參與人或受讓人;
  - (vi) 慈善團體或非牟利組織;及
  - (vii) 東方匯理或其聯營公司根據任何對東方匯理或其聯營公司具有約束力的規定對其負有披露責任的任何人士或各方。
- (f) 保障閣下的私隱,對我們茲事重大。閣下的資料將獲保密,除非已在上述提及及屬法例規定,否則不會在未經閣下同意的情况下轉交任何第三方。
- (g) 東方匯理只容許有需要知道資料的員工接觸客戶的非公開資料,以便向客戶提供產品或服務。東方匯理採用實體、電子及程序上之監控措施保障客戶的資料。

#### III. 查閱及更正個人資料的權利

- (h) 根據上述條例,閣下有權:
- (i) 查核東方匯理是否持有閣下資料及查閱該等資料;
  - (ii) 要求東方匯理更正閣下的不準確資料;
  - (iii) 確定東方匯理有關資料的政策和慣例,以及被告知東方匯理所持個人資料的類別。
- (i) 根據上述條例的條款,東方匯理有權就處理任何查閱資料的要求徵收合理費用。
- (j) 任何關於查閱或更正資料,或索取關於政策與慣例的資料及所持資料類別的要求,應發至下列地址:

香港金鐘道 88 號太古廣場第一期 901-908 室

東方匯理資產管理香港有限公司

保障資料主任

如致函保障資料主任,請務必註明閣下之身份。

#### IV. 東方匯理在直接促銷中就個人資料的使用

- (k) 東方匯理擬把資料當事人之姓名、職銜、郵寄地址、電郵地址、電話號碼、傳真號碼、產品及服務組合資料、交易模式及行為及/或財務背景,用於市場促銷通訊,例如宣傳促銷由東方匯理、其控股公司、附屬公司及/或聯營公司管理的投資產品及/或由東方匯理、其控股公司、附屬公司及/或聯營公司發展的投資策略或服務,市場最新消息及邀請參與活動以及為慈善及/或非牟利用途作捐款及捐贈的直接郵件、電郵及/或電話通話;東方匯理為此用途須獲得資料當事人書面同意。
- (l) 除自行促銷由東方匯理、其控股公司、附屬公司及/或聯營公司管理的投資產品及/或由東方匯理、其控股公司、附屬公司及/或聯營公司發展的投資策略或服務,市場最新消息及邀請參與活動以及為慈善及/或非牟利用途作捐款及捐贈(以下合稱「服務及產品」)外,東方匯理亦擬將以上(k)段所述的個人資料提供予東方匯理的控股公司、附屬公司及/或聯營公司,以供該等人士在促銷該等服務及產品時使用,而東方匯理為此用途須獲得資料當事人書面同意。
- (m) 東方匯理可能因如以上(l)段所述將個人資料提供予其他人士而獲得金錢或其他財產的回報。如東方匯理會因提供資料予其他人士而獲得任何金錢或其他財產的回報,東方匯理在徵求資料當事人書面同意時將就此通知有關的資料當事人。
- (n) 除非東方匯理已取得資料當事人有關的書面同意,否則東方匯理不會使用個人資料作(k)段所述的直接促銷或提供個人資料用於上文(l)段所述的直接促銷。閣下如同意東方匯理使用閣下的個人資料作(k)段所述的直接促銷及/或向其他人士提供閣下的個人資料用於上文(l)段所述的直接促銷,可通知東方匯理的市場推廣部,無須支付費用,地址如下:
- 東方匯理資產管理香港有限公司  
市場推廣部  
香港金鐘道88號  
太古廣場第一期901-908室
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